

Leura

VILLAGE

Village Fair 2026 — Stallholder Application

Saturday 10 & Sunday 11 October 2026

Applications close: Friday 14 August 2026

Thank you for your interest in being part of the Leura Village Fair. Held over two days in October, the Fair celebrates spring in Leura: the gardens, the colour, the weather, the village atmosphere and the welcoming, family-oriented spirit that makes Leura such a delightful place to visit.

The Leura Village Association encourages applications from businesses and makers with quality products, including artisans, artists, home-baked goods, clothing, flowers, homewares, food, beverages and more. Quality, presentation and variety of stalls are central to the character of the Fair, and applications will be assessed with this in mind.

The Leura Village Fair is a two-day event. Stallholders are required to trade on both Saturday 10 October and Sunday 11 October 2026. Please note that, as a council requirement, stalls must be pulled down on Saturday night and re-erected on Sunday morning. No stalls, marquees, stock or equipment may be left in place overnight.

THIS IS AN OUTDOOR ALL-WEATHER EVENT — RUNS REGARDLESS OF WEATHER CONDITIONS

Purpose and Selection Criteria

The Leura Village Fair is a spring community event showcasing quality products, artisan creativity, village retail, food and family-friendly atmosphere. We are seeking a balanced and curated mix of stalls.

- Artisan-made products, art, ceramics, jewellery and handmade goods
- Homewares, candles, flowers, plants and garden-inspired products
- Quality clothing, accessories and lifestyle products
- Home-baked goods, packaged food, preserves and quality produce
- Eat-on-site food and beverages suited to a family-friendly village event
- Community groups and local organisations that support the spirit of Leura
- Other high-quality products that add variety, colour and interest to the Fair

Application Procedure

- Have your documents ready: Certificate of Currency for Public Liability Insurance, product photos, stall set-up photos, Food Safety Supervisor certificate if applicable, and Producer/Wholesale Liquor Licence if applicable.
- Complete all required fields in full. Read, understand and accept the Terms and Conditions before submitting.
- Receipt of application is not confirmation of acceptance. Applicants will be notified after the closing date.
- Selection, stall mix and stall locations are at the sole discretion of the Leura Village Association.

Stall Fees

Please select one stall type only. Fees apply to the two-day event.

Stall Type	Standard Fee	Subsidised Artisan	LVA Member
General	\$550	\$385	\$275
Packaged Food / Beverages	\$605	—	\$330
Eat on Site	\$895	—	\$475
Community	\$140	—	—
Power (food stalls only)	\$150	—	\$75

SUBSIDISED ARTISAN CRITERIA

- Must be a new/emerging artist based in the Blue Mountains LGA
- Product must be innovative, unique, and of high quality
- High personal involvement in design/production
- Subsidy available for 2 events only

Application Details — Contact Information

First Name

Last Name

Stall Name

Business Name (if different to Stall Name)

ABN

Phone

Event Day Contact Name & Mobile

Email

Website

Facebook / Instagram

Postal Address

Are you a member of the Leura Village Association? (Must be financial as at 1 September 2026)

Yes

No

Stall Details & Requirements

- The Leura Village Fair is held over two days. Stallholders must attend both days.
- Stall size: 3m x 3m. All stallholders must supply their own marquees, fixtures, fittings and weights, securely weighted at all times.
- Stalls must be pulled down on Saturday night and re-erected on Sunday morning. No equipment may be left in place overnight.
- All stallholders must have Public Liability Insurance of at least \$10,000,000 current on both event dates.
- Only listed products may be sold. No plastic bags unless recyclable; no balloons; all waste must be removed.

Stall type requested

Number of stall spaces requested (maximum 2)

Does your display suit a corner stall placement?

Power

- There is limited availability for power. Generators are not permitted at this event.
- Power is available at an extra cost of \$150 (LVA members \$75). Food stalls only.
- All equipment leads must be tagged and tested. You will not be permitted to operate without current certification.

Do you require power? If yes, please specify 10amp or 15amp

Stall Category

Which category best describes your stall? (Choose one only)

Art / Ceramics

Homewares / Candles

Community Group

Packaged Food

Eat on Site Food

Flowers / Plants / Garden

Fashion / Jewellery

Wine / Beverages

Fresh Produce

Health / Beauty

Other

Briefly describe your product range

Briefly describe how your stall contributes to the quality, variety and spring atmosphere of the Fair

Do you supply any products to local Leura retailers? If yes, please list retailer/s

If products are also stocked by a local retailer, have you sought agreement from the retailer?

Comments / additional information / requests (e.g. sun/slope/next to friend etc)

Attachments Checklist

Please attach the following documents to your application:

Certificate of Currency for Public Liability Insurance

Food Safety Supervisor Certificate (food stalls)

Producer / Wholesale Liquor Licence (if applicable)

Product photos

Stall set-up photo

Subsidised artisan applications — 4 photos required: product, raw materials, work in progress, studio or workspace

Business logo

Any additional promotional images

RSA Competency Declaration — Alcohol Licence Holders Only

I declare that alcohol tastings and bottle sales will be conducted by a person with current RSA training at all times.

I confirm the above RSA declaration

Terms and Conditions Acceptance

I have read, understood and will comply with the Terms and Conditions of this event.

Yes, I accept the Terms and Conditions

No

Full Name (First / Last)

Date

It is the responsibility of all stallholders to read the Terms and Conditions before submitting an application. Submitting an application implies that you have read and accepted all Terms and Conditions.

THIS IS AN OUTDOOR EVENT WHICH RUNS REGARDLESS OF WEATHER CONDITIONS

Approval and Payment

- Successful applicants will be notified by email after the closing date.
- Acceptance in prior years or at other Leura Village Association events does not guarantee acceptance at this event.
- All stall selection and allocation decisions are at the sole discretion of the Leura Village Association.
- Please do not send payment until your application is accepted and an invoice has been issued. Full payment must be made by the due date on your invoice.
- Failure to pay by the due date may result in forfeiture of your stall.

Two-Day Attendance and Overnight Requirement

- Stallholders are required to trade on both Saturday 10 October and Sunday 11 October 2026.
- As a council requirement, all stalls must be pulled down on Saturday night and re-erected on Sunday morning.
- No marquees, stock, equipment, signage, furniture or stall structures may be left in place overnight.
- Stallholders are responsible for allowing enough time to pack down safely on Saturday and set up again on Sunday.

Cancellation Policy

- For bookings cancelled outside of 10 days, reimbursement minus a \$50 administration fee will apply. Cancellations after this date will not be reimbursed.
- If the event is cancelled due to extreme weather or circumstances beyond the Association's control, stallholders will be notified by text. No refunds will be issued.

Insurance

- Public Liability Insurance of at least \$10,000,000 is required for all stallholders and must be current for both event dates.
- Stallholders must provide a current Insurance Policy Certificate showing the insurer, limit of liability and expiry date.
- If up-to-date insurance details are not received 10 days prior to the event, the booking may be cancelled and no refund given.

Times

- Trading times: 9:00am to 4:30pm on Saturday and 9:00am to 3:30pm on Sunday.
- Vehicle marshalling, entry and set-up times will be issued prior to the event. Stalls must be set up before trading commences each day.
- Maps, vehicle passes and a detailed information pack will be issued prior to the event.
- Road must be clear for reopening by 6:00pm on Saturday and 5:00pm on Sunday.

Stalls and Allocation

- Allocation is for stall space only. Stallholders must supply their own marquees, fixtures, fittings and weights.
- Stallholders may not swap stall locations or set up outside the allocated stall areas.
- Public access ways must be kept clear and open at all times.
- Nothing is to be tied or attached to the Cherry Blossom trees on Leura Mall.

Marquees Risk Assessment

- Marquees must be manufactured to Australian standards. The LVA assumes stallholders have satisfied themselves that their marquee meets these standards.
- All gazebo legs must be weighted with 10–20kg depending on the size and design of the structure. Failure to meet these requirements may necessitate the Market directing you to cease trading and dismantle your stall.
- Pegging is not permitted under any circumstances.

Products

- Applicants must provide a detailed description and photographs of goods to be sold.
- Only products declared on this application are permitted to be sold.
- The Leura Village Association reserves the right to prohibit the sale of any item.
- If products to be sold are also stocked by a retail shop in the event precinct, prior agreement should be sought from the local retailer.

Food Stalls

- All food stalls must comply with NSW Health Department regulations and Food Standards Australia/New Zealand, and must be registered with the NSW Food Authority.
- Food stallholders must provide all required food safety documentation before the event.
- All containers, cutlery and cups should be compostable or recyclable. No plastic straws are permitted.

Power

- No generators accepted unless approved by the committee in writing.
- All equipment and leads must be tagged and tested. You will not be permitted to operate without current certification.

Waste and Sustainability

- Stallholders are responsible for removing all waste their stall generates. No rubbish is to be left in Leura Mall or the event area.
- Any stallholder who leaves rubbish behind may be excluded from future Leura Village Association events.
- No single use plastic bags permitted. No balloons or glitter products permitted.

Safety and Security

- Ensure marquees and goods are kept within the stall space at all times.
- It is the stallholder's responsibility to keep their goods and money safe. The Leura Village Association accepts no liability for goods or money stolen.
- Follow directions of emergency services personnel, event organisers and traffic controllers at all times.

Dogs

- For safety reasons, stallholders should not bring dogs to the event.

Traffic and Parking

- Road closure, traffic, unloading, loading and parking arrangements will be provided in the information pack prior to the event.
- Traffic marshals and traffic controllers have authority in directing vehicles during set-up and pack-down.
- There is no parking permitted within the event area unless specifically authorised.

Force Majeure

- Neither party will be in breach of this agreement, and neither party will be liable to the other, for any delay or failure to perform an obligation due to circumstances beyond reasonable control, including weather, emergency, legislation, labour disputes or other events beyond the control of the Leura Village Association.
- The participant acknowledges it is not entitled to any reimbursement in respect of any event or circumstance that prevents or disrupts the event, including inclement weather.

Disclaimer

- Neither the Leura Village Association nor Blue Mountains City Council accept responsibility for any damage caused to any person or property by reason of any activity of the Fair.
- Stallholders agree to release the Leura Village Association, Blue Mountains City Council and any of their officers from any right, claim or remedy arising in connection with the conduct of the Fair.
- No representations are made regarding attendance numbers, stall position, profitability or the success of any stall.

Your assistance is essential to ensuring a smooth-running, beautiful and enjoyable event. Thank you for your co-operation.

Leura Fair and Festival Co-ordinator | leuravillagemarkets@gmail.com